

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT		1. CONTRACT ID CODE		PAGE 1	OF PAGES 1
2. AMENDMENT/MODIFICATION NO. One (1)		3. EFFECTIVE DATE November 20, 2001		4. REQUISITION/PURCHASE REQ. NO. 111-01-0053	
5. PROJECT NO. (If applicable)					
6. ISSUED BY CODE		7. ADMINISTERED BY CODE			
Regional Contracting Office USAID/Caucasus/Tbilisi Department of State Washington, D.C. 20521-7060		(If other than Item 6)			
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP code) To all Offerors/Bidders		<input type="checkbox"/> 9A. AMENDMENT OF SOLICITATION NO. 111-02-002 <input type="checkbox"/> 9B. DATED (SEE ITEM 11) 10-29-2001 <input type="checkbox"/> 10A. MODIFICATION OF CONTRACT/ORDER NO. <input type="checkbox"/> 10B. DATED (SEE ITEM 13)			
CODE		FACILITY CODE			

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended ☒ is not extended. Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning X copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. **FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER.** If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

<input type="checkbox"/>	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify Authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
<input type="checkbox"/>	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible)

The purpose of this modification to the solicitation document is to provide responses to questions and requests for clarification and to add the list of interested organizations. The specific modifications are as follows:

1. Insert the attached List of Organizations Requesting Document as an Attachment 11 to the Section J of the RFP.
2. The responses to questions and requests for clarification are provided as an attachment to this document.

---End of Modification 01---

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
		Armen Yeghiazarian Acquisition Specialist	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
(Signature of person authorized to sign)		By: (Signature of person authorized to sign)	11-19-2001

ATTACHMENT 11
LIST OF ORGANIZATIONS REQUESTING DOCUMENT

#	Company	Contact Person	Contact Information
1	MetaMetrics Inc.	Folu Lufadeju Research Assistant	Tel: 202-797-1330 Fax: 202-483-1930 E-mail: mmi@metametrics.com
3	Sibley International 2121 K Street, NW Suite 210 Washington, DC 20037	Bob Rourke	Fax: 202 775 9416 E-mail: jrourke@sibleyinternational.com
4	Abt Associates Inc. 55 Wheeler Street Cambridge, MA 02138	Brian J. Berg Corporate Marketing & Information Services	Tel: 617-520-3521 Fax: 617-520-2967 E-mail: Brian_Berg@abtassoc.com
5	Capco	Peter Swiderski	Tel: 212 284 8667 Fax: 212 284 8622 E-mail: peter.swiderski@capco.com
6	Stanley Shell Organization 353 Laidley Street San Francisco, Ca 94131	Stanley O. Shell	Tel: 314 377-4966 E-mail: sshell@igc.apc.org
7	Barents Group, KPMG 1676 International Drive McLean, VA 22102-4828	Carol Swan Director of Operations	E-mail: cswan@kpmg.com
8	PricewaterhouseCoopers Management Consulting Services 1616 N. Fort Myer Dr. Arlington VA 22209	Melissa Hambly Dunn Principal Consultant	E-mail: melissa.h.dunn@us.pwcglobal.com Tel: (703) 741 1000 Fax: (703) 741 1616 Direct phone: (703) 516 8565 Direct fax: (703) 322 3754

RFP 111-02-002, USAID/ARMENIA CAPITAL MARKETS DEVELOPMENT PROGRAM - P
QUESTIONS AND REQUESTS FOR CLARIFICATIONS

#	Question	Asked By	Answer
1.	The RFP states that the solicitation contains a price evaluation adjustment which will be applied to proposals from offerors which are not U.S. small disadvantaged businesses and to U.S. SDB offerors that waive the adjustment. Section I.3 (b) does not include the adjustment. Could you please provide the percentage to be applied?	PWC	Offers will be evaluated by adding
2.	How will the effective use of U.S. small disadvantaged businesses be evaluated as part of past performance?	PWC	No additional points will be assigned as a result of US small disadvantaged businesses
3.	In Section C, IV, the scope of work in Task 1, Subtask k, states that upon CTO approval of the business plan for 2002 for Armex, the offeror will manage a subgrant mechanism to provide direct funding to the Armex in 2002 and 2003. Will there be separate grant funds or is this to be included in the budget range provided (and if so, what is the estimated amount of grant funds)?	PWC	The total estimated budget range for Armex over three year period from 2002 to 2004 is \$10 million. The amount for subgrant to Armex is \$5 million per year.
4.	Could you please clarify whether the Work Plan requested in Section C, V, 1 (a) is to be included in the 40 page limit?	PWC	Yes, the Work Plan should be included in the proposal.
5.	Section L.6 (a) (i) states that the proposal may be sent by internet mail with up to 10 attachments (2MB) limit per email. Does this mean that no emails will be accepted or that emails can be sent with the text pasted into the email?	PWC, Barents Group, Capco	Taking into the account the magnitude of the proposal, we request to receive hard copies of the proposal.
6.	Section L.7 (c) refers to “reply to case studies” as part of our proposal. There is no other mention of case studies in the RFP. Could you please clarify if we are to reply to case studies and if so, in what context?	PWC	“reply to case studies” is a standard part of the Preparation of the Technical Proposal, and it is included with other parts of the proposal to be included in the 40 page limitation.
7.	Section L.7 (d) (i) states that our results “... shall contribute toward the purpose of further fiscal and customs reform...”. Could you please clarify this?	PWC	Please replace the paragraph under Offeror’s proposed results for this task with the purpose of fostering a climate for foreign investment by building capacity through increasing financial intermediation as well as through non-bank financial
8.	Page H-1 under Section H.3 lists the authorized geographic	PWC	Geographic Code 110 is Collective

	codes as 000 and 110. Attachment 1, which identifies the principal geographic code numbers, does not list code 110. Could you clarify code 110?		the former Soviet Union.
9.	Page L-3 under Sections L.6 (ii) and (iii) does not state the number of originals and copies that need to be submitted for both the technical and cost proposals. Could you confirm, per the solicitation page in the RFP, that you require an original and three (3) copies?	PWC	This is to confirm that 1 original and 3 copies of all proposals should be submitted to U.S. Embassy in Yerevan by the time specified in the Standard Form 3300.
10.	Page L-5 (g) and (h) requires offeror's personnel and travel policies. Does offeror constitute the Prime Contractor only or does it constitute Prime Contractor and its subcontractor team as well?	PWC	Only Prime Contractor's personnel and travel policies.
11.	As I understand, we are to cap the amount of salary we charge at cost at the level of an Foreign Service officer Class 1 ES-6, which to the best that I can determine from the chart attached to the document is \$8,117 per month. Is that accurate?	Capco	The Attachment 10 to the RFP requires that the salary for local personnel and the amounts are to be charged at cost. As for the US expat maximum pay, please refer to the RFP and visit the following site for information: http://www.usaid.gov/procurement/
12.	As I understand, we are to cap the fee we charge at 10% of the entire cost structure. Is the 10% amount cap accurate? Does the cost structure that the 10% is calculated against include all costs, such as airfare, per diems, the expense of running a small office on the ground in Armenia, etc? If not, then what falls within that 10% cost structure?	Capco	The fees, as well as rates for overhead and indirect costs are specific for each organization and are determined by the Negotiated Indirect Cost Rate (NICR) calculation of the overhead cost percentage.
13.	We assume that the cost structure covered by the \$4-6 million needs to include ALL costs, such as those mentioned including airfare, per diems, allocated overhead, hotels for visiting subject matter experts, office, phone, etc. If so, are there any standard pricing charts we should be using to ensure our estimates of, say, office expense is within USAID guidelines?	Capco	For travel and transportation guidance, please refer to the USAID Standard Form 7002 incorporated by reference in 1.1 of the RFP. Please visit the following site for more information: http://www.usaid.gov/pubs/ads/ . The per diem rate for Yerevan, Armenia is \$108 for M&IE and \$108 for Lodging. Other rates, such as for M&IE and Lodging, etc. should be determined based on the bidder's experience and the current market rates.